Navigate to our website (lifelonglearning.asu.edu) and click on the maroon “OLLI Register>” button on the homepage.
This will take you to the registration page. Click the maroon “Create New Registration” button under the first option.

Before beginning your new OLLI at ASU registration, it is important to know that if you do not complete the registration in 30 minutes or less, the system will “time out.” We suggest you have a list of classes you wish to take prepared before beginning registration.
To begin a new registration for membership and classes, which must be completed every semester, enter your email address and click the maroon "CONTINUE" button.
Instructions for a New Registration
OLLI at ASU

Please fill out the required information (marked with a red asterisk) and click the maroon “CONTINUE” button at the bottom of the page when complete.

While you are registering, if you need to make any changes, please click the maroon “BACK” button at the bottom of the page.

Please fill out the required information (marked with a red asterisk) and click the maroon "Continue" button at the bottom of the page.

* = Required Field

MEMBER PROFILE
Prefix

First Name*

Middle Name

Last Name*

Suffix
Instructions for a New Registration

OLLI at ASU

Street Address

Unit/Apt. Number

City

State

Zip (Postal Code)

Phone Number

ADDITIONAL INFORMATION

Are you a returning or new OLLI at ASU member?

Are you an ASU alumnus/alumna?

Are you a member of the ASU Alumni Association?

OLLI at ASU is for persons ages 50+. For demographic purposes only, please enter your birth year:

For demographic purposes only, would you mind sharing your ethnicity?

(please check all that apply)

- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic or Latino
- Native Hawaiian or other Pacific Islander
- White
- Another ethnicity not listed
- Two or more ethnicities
Instructions for a New Registration
OLLI at ASU

How did you find out about OLLI at ASU classes this semester?
(please check all that apply)
☐ I am on the OLLI at ASU email list
☐ I received a hard copy of the schedule in the mail
☐ I picked up a schedule in an OLLI at ASU class
☐ I picked up a schedule at an OLLI at ASU partner organization
☐ I saw OLLI at ASU marketing (Facebook, press release, etc.)
☐ My friend or family member told me about OLLI at ASU
☐ Another option not listed

BACK
CONTINUE
Instructions for a New Registration

OLLI at ASU

Make your class selections by checking the boxes to the left of each class you wish to take. When finished, scroll to the bottom of the page and click the maroon “CONTINUE” button.

**Refund Policy:** Membership fees are nonrefundable. Class/workshop fees are nonrefundable, except in the event a class/workshop is canceled. Please note that refunds will NOT be available in instances of double-booking (selecting classes that take place simultaneously).

If the class you wish to select is full, you can elect to be placed on the **Wait List** for that class. You do not receive an email confirmation for placement on the Wait List; if a spot becomes available, we will contact you via email.
Instructions for a New Registration
OLLI at ASU

Once you have selected your class(es), you will be required to confirm acknowledgement of the Semester Membership Fee and agree the terms and conditions of the mandatory OLLI at ASU Student Member Code of Conduct.

Please agree to the terms and conditions of the ASU Model Release Form, which grants OLLI at ASU permission to take your photo during our classes, events, and activities.
You will now be on the “Payment” page. Review your class selections, select if you would like to make a payment by credit card (QuikPay) or check. Quikpay payment is preferable!

To pay by credit card, select the QuikPay option and click “SUBMIT.” You will be taken to the QuikPay website to pay your fees. Once the transaction is complete, you will be returned to your registration confirmation page.

**DO NOT close out of the QuikPay transaction OR your registration until you are returned to your registration.** Closing these pages may result in an incomplete registration.

---

**Payment Instructions:**

1. Review your class selections.
   - To make changes to your classes prior to paying, click the “Select Agenda” link at the top of this page.

2. Select if you would like to make a payment by QuikPay (credit card) or check.

3. Click the maroon “SUBMIT” button at the bottom of this page.
   - To pay by credit card, after you click the maroon “SUBMIT” button at the bottom of the page, you will be taken to the QuikPay website to pay your fees.
   - Once the transaction is complete, you will be returned to your registration. **DO NOT close out of the QuikPay transaction OR your registration until you are returned to your registration.** Closing these pages may result in an incomplete registration.

---

**Attendee Information**

- **Reference Number**
- **Email Address**
- **First Name**
- **Last Name**
- **Street Address**
- **Unit/Apt. Number**
- **City**
Instructions for a New Registration

OLLI at ASU

<table>
<thead>
<tr>
<th>State</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Zip (Postal Code)</td>
<td></td>
</tr>
<tr>
<td>Phone Number</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Selection</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>OLLI at ASU Membership fee for semester</td>
<td></td>
</tr>
<tr>
<td>I agree to the terms and conditions of the OLLI at ASU Student Member Code of Conduct</td>
<td></td>
</tr>
<tr>
<td>I agree to the terms and conditions of the ASU Model Release Form, and grant OLLI at ASU permission to take my photograph during the Summer 2019 semester</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Transaction Type</th>
<th>Transaction Amount</th>
<th>Balance</th>
</tr>
</thead>
</table>

Please select your method of payment

- [ ] QuikPay

Paying by credit card

To pay by credit card:
- Click the maroon "SUBMIT" button at the bottom of the page.
- You will be taken to the QuikPay website to pay your fees.
- Once the transaction is complete, you will be returned to your registration.
- **DO NOT close out the QuikPay transaction OR your registration until you are returned to your registration. Closing these pages may result in an incomplete registration.**

- [ ] Check

Terms and Conditions

We will not share your personal information with third-party vendors.

Fees, schedule times, and offerings are subject to change. We will notify you if any changes pertain to your registration.

Refund Policy: Membership fees are nonrefundable. Class/workshop fees are nonrefundable, except in the event a class/workshop is cancelled. Please note that refunds will NOT be available in instances of double-booking (selecting classes that take place simultaneously).

Osher Lifelong Learning Institute at ASU
lifelonglearning.asu.edu
Mail Code 3251
PO Box 37100
Phoenix, AZ 85069-7100

Powered by aventri
If you have chosen to pay via Quikpay, you will automatically be taken to the Quikpay site. Verify your payment method and click the maroon “Continue” button.
The next step is to provide your credit card, billing address, and contact information. Make sure to fill out every field with a blue arrow below. Once the requested information has been input, click the maroon “Continue” button.
Verify the credit card information you input is correct, then click the maroon “Confirm” button. If necessary, click the gray “Edit” button to change your payment information if something is incorrect.

Is This Credit Card Information Correct?

Please review your credit card information.
- To submit a payment, please click “Confirm” button.
- To make changes, please click “Edit” button.
- To cancel a payment, please click “Cancel” button.

**Current Payment**

- Order Description: [Redacted]
- Account: [Redacted]
- Payment Amount: [Redacted]
- Total Amount: [Redacted]
- Effective Date: [Redacted]

**Credit Card Information**

- Cardholder’s Name: [Redacted]
- Card Type: [Redacted]
- Credit Card Number: [Redacted]
- CVV2 Code: [Redacted]
- Expiration Date: [Redacted]

**Billing Address Information**

- Address 1: [Redacted]
- Address 2: [Redacted]
- City: [Redacted]
- State: [Redacted]
- Zip: [Redacted]

**Contact Information**

- Email Address: [Redacted]
Instructions for a New Registration
OLLI at ASU

The next page will say “Processing Payment.” **DO NOT exit out of this page; if so, your payment will not be processed and you may have to re-start your registration.** If you accidentally exit out of this page, call our office at 602.543.6440 to re-register.
Once your payment has been processed, the website will automatically direct you back to your OLLI at ASU registration confirmation page. You will also receive an email confirmation. If you have not received the email, please check your spam folder. You will receive a unique Reference Number in your confirmation email – please save your Reference Number!

We’re looking forward to seeing you in class!
Instructions for a New Registration
OLLI at ASU

<table>
<thead>
<tr>
<th>City</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Country</td>
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<tr>
<td>U.S. State / Territory</td>
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<tr>
<td>Zip (Postal Code)</td>
<td></td>
</tr>
<tr>
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<td>$0.00</td>
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</table>

Total $0.00

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<th>Transaction Type</th>
<th>Transaction Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ]</td>
<td>Transaction Amount</td>
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</tr>
<tr>
<td>[ ]</td>
<td>QuickPay Payment</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Balance $0.00

**Membership Benefits**
Please print out your OLLI at ASU card and carry it with you.

[ASU Osher Lifelong Learning Institute Student Member ID Card]

**Student member's name**

**Expiration**

Here's HOW to get your OLLI at ASU Membership Benefits (please click here)

**Help Us Grow OLLI at ASU**
Please consider helping OLLI at ASU grow by giving a gift through the ASU Foundation. Donate online at asufoundation.org/posted or call us at 602.543.6440. If you are interested in making a large gift or would like to discuss your donation options, please contact us at 602.543.6440.

Thank you!
Your OLLI at ASU Staff

CLOSE THIS PAGE